



Canterbury Technical Institute

CRICOS Code – 02938M / NTIS Code – 31645

REFUND REQUEST FORM

Student No. _____ Date of Birth: _____ Date: _____

Student Name: _____

Email Address: _____

Mobile no: _____ Landline: _____

Current Address: _____
(Mandatory) _____

Agent Name & City _____

Course attending: (please select one from the following)

- Certificate III in Printing & Graphic Arts
- Certificate III in Electronics & Communications
- Diploma of Business
- Advanced Diploma of Business

Reason for Refund Request: _____

Bank Details:
Overseas Bank

Bank Name: _____
Bank Address: _____
Branch: _____
A/c Name: _____
A/c Type: _____
A/c No: _____
Swift Code: _____

Australian Bank

Bank Name: _____
Bank Address: _____
Branch: _____
A/c Name: _____
A/c Type: _____
BSB: _____
A/c No: _____

Student Signature

Disclaimer: Refund applications will be processed within 2 weeks from the date of the application received. All refunds made will be less \$150 course application fees paid by the student. Student requesting refund will have to bear any bank charges by the receiving bank or cost after the refund is processed. CTI will not be held responsible for any international exchange rate fluctuations or overseas bank charges. In the event that the refund is not received by the applicant into the nominated a/c due to errors made by the applicant, CTI will charge a \$150 refund processing fee & additional bank-processing charges to the applicant and will make the final refund transfer less the cost incurred. Student receiving refunds in overseas a/c's must provide evidence of arrival (passport copy) in the country of origin, after which the refunds transfer would be made.

For Office Use: Name of approving person: _____ / Signature _____	
Refund Request: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied